

UNIVERSITY OF MISSISSIPPI
Physical Plant Department
Risk Management Procedures

FAILURE TO FOLLOW HOT WORK PROCEDURES MAY? RESULT IN THE CONTRACTOR INCURRING A STOP WORK ORDER AND/OR BEING ASSESSED A FIRE RUN FEE OF ONE THOUSAND DOLLARS (\$1,000) FOR EACH EMERGENCY RESPONSE THE FIRE DEPARTMENT MAKES AS A RESULT OF THE CONTRACTOR'S WORK ACTIVATING THE FIRE ALARM SYSTEM.

Fire alarms activation by a construction/renovation process for non-emergency activation of the fire alarm systems promotes indifference among the building occupants and unnecessary response by community fire department. Risk Management Procedures are intended to enhance occupants' safety, workers' safety, and reduce contractor liability.

Because the building's fire alarm system may be activated and/or damaged by the generation of dust, smoke, heat, or fumes the following guidelines must be followed:

Contractors and/or workers are to notify the Physical Plant Fire Services Department (662-915-7051) prior to doing any work. Information to be supplied:

- a. Name of the company doing work
 - b. Date
 - c. Time
 - d. Location
 - e. Nature of the work (especially any hot work).
1. The contractor is responsible for insuring a safe environment in accordance to the latest edition of the International Fire Code, Chapters 114, 26, 9. See Physical Plant Fire Services personnel for emphasis.
 2. The contractor must post a Risk Management Permit on site. The general contractor is the contractor of record and responsible for sub-contracts compliance.

Risk Management Permit

Contractor Signature _____
Date

Contractor Printed Name